

F O R W A R D P L A N

FOR THE PERIOD : 1 SEPTEMBER 2007 TO 31 DECEMBER 2007

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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<p>Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.</p>	<p>Executive Board</p>	<p>Not before 1st September, 2007</p>	<p>Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.</p>	<p>PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House</p>	<p>Phil Watts</p>

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Approval of the Sustainable School Travel Policy	Executive Board	6 September 2007	N/A	Education & Inspections Act 2006; DfES Home to School Travel and Transport Guidance Document - both available from Martin West, Grosvenor House	Gerald Meehan
The establishment of a Company (of which the Council will be a member) to Manage the Mersey Multimodal Gateway (3MG) infrastructure.	Executive Board	Not before 1st September, 2007	Direct contact with partners in the 3MG project and prospective Members of the proposed company.	A report to the Board will be prepared in due course and will be included with the agenda to be published at least 5 clear days prior to the meeting in question. This will be available on the website and at the One Stop	Sally McDonald

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				shops in the Borough.	
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st September, 2007	Previous 'Partnership Consultation' with selected Council officers. Following the decision, there will be public consultation during May and June 2007. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Perran Baragwanath at Rutland House	Phil Watts

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Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st September, 2007	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear
Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st September, 2007	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period.	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership	Phil Watts

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			Selected Council Officers and stakeholders in each town centre have also been consulted.	Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea	
Decision on the provision of new grave space in Halton for 2015 onwards.	Executive Board	Not before 1st September, 2007	Clergy, funeral directors, memorial masons, cemetery users, residents, Members and bereavement service officers will be consulted via meetings and/or surveys.	None.	Dwayne Johnson

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To endorse the Parenting Strategy	Executive Board	Not before 1st October, 2007	The Alliance Board is to be consulted via the agenda item.	Parenting Strategy - available from Tilly Heigh, Alliance Board Manager, Belgrave 4, Grosvenor House	Gerald Meehan
Approval of Play Strategy and Big Lottery portfolio project bid for play project of £365,000	Executive Board	Not before 6th September, 2007	Children and young people, and parents, are to be consulted. Consultation has already taken place with a significant number of children and young people through the Play Service, Youth Service, culture and leisure services, and through wider surveys with young	Play Strategy; Play England Play Strategy Guidance; Big Lottery Portfolio Project Guidance - all available from Ms Lorraine Butcher, Grosvenor House, Runcorn	Stuart Duncan

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			people.		
Building Schools for the Future - Secondary and Secondary Special School Re-organisation	Executive Board	Not before 1st November, 2007	Staff; parents; governors; pupils of all primary, secondary and special schools; LSC; Riverside College; Trade Unions; PCT; Alliance Board members; other local authorities; other Directorate services; other community and building users; Department of Children, Schools and Families; Partnership for Schools; 4ps; and the Office of the School	Consultation Proposals; Summary of response to consultation; alternative school re-organisation proposals - all available from Ms Ann McIntyre, 3rd Floor, Grosvenor House, Runcorn	Gerald Meehan

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			Commissioner will all be consulted via public briefings and meetings, completion of feedback forms, submission of letters and e-mail responses.		
Approval of 2007 review of the Children and Young People Plan 2006-2009	Executive Board	Not before 6th September, 2007	The Review of the Plan has been undertaken in consultation with all strategic partners/agencies working with children and young people in Halton (Ref: Review – Appendix 2), children and young people, and parents and carers.	Review of Children and Young People Plan - available from Ann McIntyre, Grosvenor House, Runcorn and on the HBC web-site under Education and Learning Plans and Policies	Gerald Meehan

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			<p>Consultation was undertaken by means of:</p> <ul style="list-style-type: none"> • An on-line survey of young people 11 – 16 years • Group consultations using a consultation resource pack with groups of children from 2 – 19 years which included the Halton Member of UK Youth Parliament and the Youth Cabinet, the Halton Youth Bank, nearly all 		
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			<p>school councils, looked after children, care leavers, young people with learning and/or physical disability, lesbian gay bisexual & transgendered young people, young carers, and homeless young people</p> <ul style="list-style-type: none"> • A questionnaire sent to members of the Parent and Carers Forum, to foster carers and childminders and to known parents groups 		
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			<ul style="list-style-type: none"> • Agency participation in 2 half day meetings to review the Plan • Agency questionnaire distributed to all Alliance partners, Head Teachers and School Governing Bodies • Agency consideration of drafts of the Review at a range of partnership meetings • Agency provision of information in response to 		
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			direct requests. The list of contributors is appended to this Review – Appendix 2		
Revision of the application by the Local Authority of its powers of intervention in schools causing concern as a result of the Education and Inspections Act 2006	Executive Board	Not before 18th October, 2007	Headteachers and chairs of governing bodies to be consulted via meetings.	Statutory Guidance on Schools Causing Concern (May 2007) - available from Lorraine Butcher, Operational Director, at Grosvenor House, Runcorn	Lorraine Butcher

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NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Swain

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson